

**GENERAL**

The role of the Learning Support Teacher is to facilitate the learning of students with defined learning difficulties and learning disabilities. This is done within the School's framework for Student Wellbeing.

**ACCOUNTABILITY**

The position will be accountable and directly responsible to the Vice-Principal (Student Wellbeing) and the Head of Student Services

**DUTIES**

The Learning Support Teacher will be responsible for:

- **Assessment and Interpretation**

Identify and assess students who are displaying signs of learning difficulties. Make practical recommendations that are aimed at remediating any learning difficulties. Write and distribute Individual Education Plans.

- **Delivery of Learning Support**

Provide high quality Learning Support lessons on a small group and/or individual basis.

- **Prepare State, Commonwealth and JSIP funding applications.**

- **Oversee Integration Aides**

In Prep to Year 9, the LS teacher Oversee Integration Aides' work undertaken with students.

**Liase with Heads of School and Year Level Co-ordinators**

Regarding the needs of the students who require Learning Support assistance

- **Consultation with Teachers**

Provide advice to teachers on teaching individual students with learning problems.

- **Consultation with Parents**

Meet regularly with parents in consultation with the Head of School to inform them of progress and strategies that can be used in the home.

- **Teamwork**

Work co-operatively with teachers, School psychologist, other Learning Support teachers and other relevant staff in the delivery of duties.

- **Integration of Students with Disabilities**

Assist in developing programs and writing funding applications for students with disabilities.

- **Record Keeping**

Maintain clear notes and reports supporting the NCCD process for collecting data for SWD in line with the school's Privacy Policy and relevant Privacy regulations.

- **Other Responsibilities**

Other duties and responsibilities in line with the activities of the School will be required from time to time as determined by the School Principal or his designate.

**REQUIREMENTS**

- Recognised degree in Special Education
- Experience as a Learning Support Teacher in a school setting working with a wide age range.
- In Years 9-12, the LS teacher must have experience supporting students with VCE English and to assist students with organisational skills. **ESSENTIAL SKILLS**
- Extensive knowledge of a wide range of special education test instruments.
- Proven ability in remediation techniques in both literacy and numeracy.
- Ability to write IEP's (Individual Education Plans) and run PSG's.

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