Appendix T - Payment of School Fees

1. **School Fees** means Scheduled School Fees, fees for voluntary extra-curricular activities (such as after school care, private musical instrumental tuition, after school clubs and activities), and any other fees, charges or levies determined by the School from time to time.

   **Scheduled School Fees** means **Tuition Fees**, **Co-Curricular Fees** (Camps, Swimming, excursions, etc.), **the Security Levy**, **Capital Levy**, and any other fees or levies determined by the School from time to time.

   School Fees are subject to change without notice, although the School will endeavour to notify the parents in advance of any change.

2. **Accounts:** Accounts for Scheduled School Fees are forwarded to the parents four times a year (or at such time as the School otherwise determines) and must be paid on the terms specified in the accounts. Pre-School accounts are billed monthly. A pro-rata charge will be made for new students entering the School for the first time after a term has commenced.

3. **Overdue Accounts:** Interest on overdue accounts may be charged at the annual rate fixed under the Penalty Interest Rate Act plus 2%.

   The student will not be permitted to attend class for a new term whilst any School Fees for a previous term are outstanding unless prior arrangements have been approved in writing by the School. This applies on a monthly basis to Pre-School accounts.

4. **Discounts:** The following discounts are available to parents:

   (a) **Fees In Advance:** if a full year’s Scheduled School Fees are paid in advance by the due date a percentage discount as determined by the School will be given on the Tuition Fee component of the Scheduled School Fees.

   (b) **Prompt Payment Discount:** if a full term’s Scheduled School Fees are paid by the due date a discount per child as determined by the School will be given on the Tuition Fee component of the Scheduled School Fees.

   (c) **Third Child Discount:** a discount of 20% of the Tuition Fee component of the Scheduled School Fees applies on accounts for the third and subsequent siblings if 3 or more siblings are current students of the School.

   (d) **VUPJ Discount:** a discount determined by the School may be given to School families who are members of VUPJ congregations. Details available from Finance Office.

   (e) **Discounts do not apply to:** Pre-School accounts or to persons receiving financial assistance on economic grounds.

5. **Notice of Change:** The parents acknowledge that the School may change these Terms and Conditions as it determines on 14 days prior written notice to the parents, and the parents agree to be bound by any such change.

6. **Liability:**

   At least one parent is required to sign the Terms & Conditions of Liability for Payment of School Fees on the Application for Enrolment form.

   Their signature on the Application for Enrolment form shall constitute their acceptance of the Terms and Conditions and their liability, joint and several, for the payment by the due date of all School Fees and other amounts payable to the School from time to time.

   By signing this form they give the School permission to contact the school/s their child previously attended in order to obtain information in regard to the manner in which their financial obligations were conducted and similarly grant the School permission to disclose whatever information to a School or College for which I made an application to enrol my child.